



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

STATE PLUMBING BOARD
Michigan Library & Historical Center
Lake Superior Conference Room
702 West Kalamazoo Street
Lansing, Michigan 48933

APPROVED 12/6/2016

MINUTES
September 20, 2016
10:00 a.m.

MEMBERS PRESENT

Mr. Anthony D'Ascenzo, Chairperson
Mr. Ernie Sarkipato
Mr. Curt McNitt
Mr. Walter Maner

MEMBERS ABSENT

Mr. Daniel Nixon, Vice Chairperson
Ms. Dana DeBruyn
Mr. Aaron Fedewa

DEPARTMENT PERSONNEL PRESENT

Mr. Keith Lambert, Acting Director, Bureau of Construction Codes
Ms. LeeAnn Allaire, Manager, Administrative Services Division, Bureau of Construction Codes
Ms. Dianne Barmes, Manager, Licensing & Complaints Division, Bureau of Construction Codes
Mr. Joseph Madziar, Chief, Plumbing Division, Bureau of Construction Codes
Mr. Scott Patterson, IT Analyst, Administrative Services Division, Bureau of Construction Codes
Ms. Lakisha Thomas, Assistant, Administrative Services Division, Bureau of Construction Codes

OTHERS IN ATTENDANCE

Ms. Cindy Maher, MPMCA
Mr. Tom Warren, Assistant Attorney General

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chairperson D'Ascenzo called the meeting to order at 10:02 a.m. A quorum was present at that time.

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2. APPROVAL OF AGENDA

A **MOTION** was made by board member Maner and **SECONDED BY** board member McNitt to approve the Agenda. **MOTION CARRIED.**

3. APPROVAL OF MINUTES

A **MOTION** was made by board member Maner and **SECONDED BY** board member McNitt to approve the board minutes for the June 7, 2016 meeting. **MOTION CARRIED.**

4. UNFINISHED BUSINESS

- a. Discussion took place regarding the approval of the current state plumbing examination in its current form. Chairman D'Ascenzo requested that the board have involvement in the review of the examination that will be administered through PSI.

A **MOTION** was made by board member Maner and **SECONDED BY** board member McNitt to delay the plumbing exam until proper verification has been undertaken. **MOTION FAILED.**

5. NEW BUSINESS

- a. Board Member Sarkipato suggested educating local plumbers and inspectors on the code or better consistency with enforcing the code. Board member Sarkipato offered to help with coordination if the Department of Environmental Quality (DEQ) were able to foster the education of local inspectors.
- b. Chairman D'Ascenzo questioned how the Bureau would process Plumbing Apprentice applicants with felonies. Mr. Lambert responded that applicants could submit a Certificate of Employability to determine eligibility, however the Former Offenders Act is clear for determinations.

6. DIVISION REPORT

- a. Mr. Madziar provided members with an update on the PSI examination and the status of the 2015 Michigan Plumbing Code.

7. BUREAU DIRECTOR'S REPORT

- a. The Bureau went through a reorganization in early August. Licensing and Complaints Division is a new division created. This division will handle all licensing and complaints within the Bureau. Administrative Services Division will be conducting the board/commission meetings.
- b. Accela is a new system that gives applicants a more convenient way to renew their license, as well as file a permit online.
- c. The Skilled Trade Act, Senate Bill No. 963 proposes to combine licensing under one statute and provide uniform standards for all the trades.
- d. FOIA contact information will be processed within the department to ensure consistency with processing.
- e. The process for list requests has changed. The department will continue to process requests, however they will no longer be free of charge.

8. E – PLAN CHECK DEMO

Mr. Patterson presented a step by step demonstration on the process of filing a permit through the online Accela program. This system allows customers to have the convenience of submitting plans and paying for them online. This system also allows licensees to renew their license online.

9. PUBLIC COMMENT

Ms. Cindy Maher, Representing the AIA MI Government Advocacy Committee, offered to put information regarding the BCC's online Accela system on their website, as well as in their trade magazine.

10. 2016 MEETING DATES

December 6th (10:00 a.m., 702 W. Kalamazoo Street, Michigan Library & Historical Center – Lake Superior Conference Room)

11. 2017 MEETING DATES

March 14th; June 20th; September 26th; and December 5th (10:00 a.m., 611 W. Ottawa Upper Level Conference Room #2)

12. **ADJOURNMENT**

A **MOTION** was made by Board member McNitt and **SECONDED BY** Board member Sarkipato to adjourn the meeting at 11:58 a.m. **MOTION CARRIED.**

DRAFT